

February
2012

Childcare Vacancies

Welcome to this month's issue of Childcare Vacancies in Buckinghamshire

Applying For Vacancies

If you are interested in applying for any of the following vacancies, please contact the setting directly by telephone or by email.

Advice and Guidance

If you wish to discuss any questions or queries about working in childcare please telephone Fiona Nicholson on 01296 382636.

Want to Advertise?

If you have a childcare vacancy you wish to appear in this bulletin, please contact Fiona Nicholson for an application form on 01296 382636 or email fnicholson@buckscc.gov.uk

The childcarelink website is no longer available. Vacancies will be advertised on the Buckinghamshire County Council website at: http://www.buckscc.gov.uk/sites/bcc/jobs/early_years_childcare.page

Childcare Settings Available:

- Crèche
- Day Nurseries
- Pre-Schools
- Out of School Clubs
- Holiday Clubs
- Taster Courses
- Training available



Fiona Nicholson, Childcare Business Improvement Officer
Buckinghamshire County Council
Early Years & Childcare Service
County Hall, Walton Street, Aylesbury,
Buckinghamshire, HP20 1UZ
Telephone: 01296 382636

PRE-SCHOOLS

Title: Pre-School Assistant
Organisation: White Hill Pre-School
Location: White Hill Community Centre, Chesham, Bucks, HP5 1AG
Hours: 14 hours initially to possibly increase to 20 hours
Qualifications / Experience: Minimum of level 2 but preferably level 3 or willing to train to this level. Experience with children, and some knowledge of the EYFS, but anyone considered if willing to train and considered suitable.
Responsibilities: Being key carer for up to 6 children. Setting up and putting away equipment. Attending staff meetings and appropriate training. Working closely with children and likeminded colleagues. Interest in training and keeping up to date with any changes in the Early Years sector. Punctuality a must and also a sense of humour.
Start date: ASAP
Salary: TBC
Contact: Deborah Chamberlain – 07762165087 - Deborahchamberlain66@yahoo.com
Closing date: 20th February 2012

Title: Preschool and Out of School Club Assistants
Organisation: Long Crendon Preschool and Out of School Club
Location: Chilton Road, Long Crendon, Aylesbury Bucks. HP18 9BZ
Hours: 8.30am – 12noon, 11.15am – 3.15pm, 3pm – 6.15pm
All sessions are term time only
Qualifications / Experience: Ideally you will have a minimum of CACHE level 2 Diploma in Pre-school Practice, NVQ level 2, or equivalent. Previous experience working with children preferred.
Responsibilities: You will act as a key person to a small group of children, as part of the pre-school team under the direction of the Early Years leader, liaising closely with parents/carers and ensuring each child's needs are recognised and met. You will demonstrate a sound understanding of child development, of children's needs and also reflect the pre-school's commitment to safeguarding and the welfare of children.
Start date: Feb/March 2012
Salary: Depending on age and experience
Contact: Debbie Whale - 01844 202221 - office@longcrendonpreschool.co.uk
Closing date: 10th February 2012

DAY NURSERIES

Title: Nursery Nurse
Organisation: Manor Farm Day Nursery
Location: Rose Ave, Hazlemere, High Wycombe, Bucks
Hours: 8am To 6pm on a shift pattern but 8 hours per day
Qualifications / Experience: NNEB/ Foundation Degree
Practical experience essential
Must have a love of nature and understand the wonder of learning in a natural environment for children under 5 years old, you will love being outdoors and you will be able to think creatively to provide the resources for children to stimulate imagination, to explore and investigate. You will laugh lots, be calm, positive and well organised person.
Responsibilities: To work with children aged between 1 and 2 years old to provide a safe stimulating environment. To work with a highly motivated team of staff must be able to provide reliable quality care.
Start date: ASAP or January 2012
Salary: £14500 newly qualified to £16000 with experience and qualifications
Contact: Geoff Willsher - 01494 814041 - manorfarm@thamesinternet.com
Closing date: End February 2012

Title: Maternity Cover - Nursery Assistant in Pre-School Room
Organisation: Cherry Tree Nursery
Location: RAF Halton, Aylesbury, Bucks, HP22 5PG
Hours: 4 days a week from 7.30 – 5.30 (not the same day or 2 half days off each week)
Qualifications / Experience: Ideally hold a NVQ 2 in childcare but not essential, will consider applicants with relevant experience.
Responsibilities: Keep up to date records and observations of your key children, attend meetings, adhere to all policies and procedures set out by the management and committee and all normal nursery duties.
Start date: 5th December 2011
Salary: Will be discussed on interview
Use of on base facilities for example gym, swimming pool & community centre.
Contact: Cheryl Rickard - 01296 696832 - Cherrytree52@btconnect.com
Closing date: Required ASAP

Title: Nursery Nurse
Organisation: Red Fox Day Nursery
Location: Newfield Road, Marlow, Bucks, SL7 1JW
Hours: 40 per week shifted
Qualifications / Experience: NNEB, NVQ3, CACHE level 3 Nursery nurse.
Foundation degree in relevant subject.
Ideally 1 year post qualification experience
Fun friendly person who has imagination and drive and who recognises the emotional needs of children.
Responsibilities: Must be able to use initiative and work well in a team. Have a passion for enabling children to explore, investigate and learn through natural resources and especially outside. Will need wellies.
Start date: ASAP or Jan 2012 latest
Salary: Not specified
Contact: Geoff Willsher – 01628 476672 - mail@redfoxmanorfarm.org
Closing date: February 2012

Title: Maternity Cover - Nursery Assistant in Pre-School Room until Summer 2012 (need to confirm) Potential to be able to offer hours after maternity cover finishes.
Organisation: Cherry Tree Nursery
Location: RAF Halton, Aylesbury, Bucks, HP22 5PG
Hours: 4 days a week from 7.30 – 5.30 (not the same day or 2 half days off each week) or 5 full days
Qualifications / Experience: Ideally hold a NVQ 2 or 3 in childcare but not essential, will consider applicants with relevant experience.
Responsibilities: Keep up to date records and observations of your key children, attend meetings, adhere to all policies and procedures set out by the management and committee and all normal nursery duties.
Start date: ASAP
Salary: Will be discussed on interview
Use of on base facilities for example gym, swimming pool & community centre.
Contact: Cheryl Rickard - 01296 696832 - Cherrytree52@btconnect.com
Closing date: Required ASAP

Title: Nursery Nurse or baby room Senior
Organisation: Manor Farm Day Nursery
Location: Rose Ave, Hazlemere, High Wycombe, Bucks, HP15 7PH
Hours: 40 per week
Qualifications / NNEB / Btech or early years qualifications
Experience: Baby room experience preferred, Enthusiastic, Reliable.
Responsibilities: Providing high quality care and early years education. Lots of outdoor time learning through nature.
Start date: Feb / March 2012
Salary: £14500 - £16000
Contact: Geoff Willsher - 01494 814041 - manorfarm@thamesinternet.com
Closing date: End March 2012

Title: Deputy Leader (Maternity Cover)
Organisation: Seer Green Nursery
Location: John Orme Room, Jubilee Hall, School Lane, Seer Green, Beaconsfield, Buckinghamshire, HP9 2QJ
Hours: 3.5 days a week
Qualifications / Minimum NVQ Level 3 qualified.
Experience: Experience of deputising and/or leading the room; advising and supporting other staff members to ensure the safety and well-being of the children; experience of working with children one-to-one and in small groups in a nursery setting.
Responsibilities: To work as part of the Nursery Team under the direction of the Nursery Leader. To ensure the safety and well-being of the children and staff in the absence of the Nursery Leader. To form strong links with key children and parents and keep records on their progress.
Start date: Monday 16th April 2012
Salary: £9.07 per hour
Contact: Lynsey Stevens - 01494 730060 - seergreennursery@hotmail.co.uk
Closing date: 9th February 2012

Title: Room Leader
Organisation: Home Farm Day Nursery
Location: Winslow Road, Swanbourne, Milton Keynes MK17 0SW
Hours: 40hrs p/w between 7:30 – 18:30 on a rotating shift basis
Qualifications / Minimum NVQ Level 3 or equivalent.
Experience: Experience in a Nursery setting; experience of EYFS; planning; record keeping and report writing.
Responsibilities: Planning, record keeping, care of children, responsibility for Key children, Parent relationships, following policies and procedures.
Start date: ASAP
Salary: Negotiable, dependant on experience
Contact: 01296 720835 – carolyn@homefarmnursery.co.uk
Closing date: 13th February 2012 (interviews w/c 13th February 2012)

Title: Trainee Nursery Nurse Apprenticeships
Organisation: The House that Jack Built (Day Nursery) Limited
Location: The House that Jack Built – Hazlemere and Marlow Bottom; Red Kites Day Nursery – Naphill; Over the Moon – Flackwell Heath
Hours: 8am – 6pm
Qualifications / Apprenticeship Programme with SMART Training for Level II and Level III
Experience: None required but a commitment and dedication to working with children essential.
Responsibilities: To work within a team providing a nurturing and caring environment for children aged 0 to 5 years. Enabling children to learn through play and

encourage their development.

Start date: Immediate
Salary: Starting salary of £120 per week dependent on age and experience
Contact: 01628 814350 claire@thtjb-daynursery.co.uk
Closing date: Ongoing

Title: **Qualified Nursery Nurses**
Organisation: The House that Jack Built (Day Nursery) Limited
Location: The House that Jack Built – Hazlemere and Marlow Bottom;
Red Kites Day Nursery – Naphill; Over the Moon – Flackwell Heath
Hours: 8am – 6pm
Qualifications / Experience: Further training informally and formally available to enhance knowledge and skills for working within the Early Years sector. Previous levels of experience would be discussed at interview in relation to the time spent within the Early Years Sector but most importantly a commitment and dedication to working with children essential.
Responsibilities: To work within a team providing a nurturing and caring environment for children aged 0 to 5 years. Enabling children to learn through play and encourage their development.

Start date: Immediate
Salary: Various salary scales dependent on qualification, age and experience.
Contact: 01628814350 claire@thtjb-daynursery.co.uk
Closing date: Ongoing

Title: **Qualified Nursery Nurse- 2nd in room**
Organisation: Poppies Day Nursery – Bourne End
Location: Furlong Road, Bourne End, Bucks. SL8 5AE
Hours: 8-6 Monday to Friday
Qualifications / Experience: Level 3
Applicant will need to be organised, kind, calm, work well in a team, have experience of caring for children under 5 and a good knowledge and understanding of the EYFS.
Responsibilities: To work with the Nursery Manager and Room Leaders to provide high quality care to the children attending the Nursery and covering for the room leader in their absence. Primarily working in the Little Explorers Room with children aged 15 months - 2 1/2 years.

Start date: ASAP
Salary: Competitive
Contact: Clare Perry - 01628 521522 - poppiesdaynursery@fsmail.net
Closing date: 17th February 2012

Title: **Qualified Nursery Nurse**
Organisation: Poppies Day Nursery – Bourne End
Location: Furlong Road, Bourne End, Bucks. SL8 5AE
Hours: 8-6 Monday to Friday
Qualifications / Experience: Level 3.
Applicant will need to be organised, kind, calm, work well in a team, have experience of caring for children under 5 and a good knowledge and understanding of the EYFS.
Responsibilities: To work with the Nursery Manager and Room Leaders to provide high quality care to the children attending the Nursery. Primarily working in the Nursery Class with children aged 3years - 5 years.
Start date: ASAP
Salary: Competitive
Contact: Clare Perry - 01628 521522 - poppiesdaynursery@fsmail.net
Closing date: 17th February 2012

OUT OF SCHOOL CLUBS

Title: Level 3 Manager – School Holidays Only / flexible days
Organisation: Busy Living @ St. Josephs School, Chalfont St. Peter
Location: Priory Road, Chalfont St. Peter, SL9 8SB
Hours: Either 8-1.15pm OR 1-6pm / flexible hours may be available
Qualifications / Level 3 in Playwork or Early Years childcare qualification.
Experience: Playwork or Early Years experience in supporting and creating free play opportunities and managing staff. Must have excellent communication skills with staff and parents/carers. First Aid qualified and other completed core training is necessary for this position.

Responsibilities: The overall management and running of the summer holiday playscheme and liaising with staff and management concerning planning, resourcing and implementing all requirements laid down by Ofsted. The club caters for children aged 4 – 11 years and operates an inclusive practise. This post is for school holiday times only (state)
Completing all planning and ensuring resources are readily available.

Start date: All school holidays, but not the final 2 weeks of the summer holiday and Christmas. Flexible days.

Salary: £10ph
Contact: Linda Walshaw - 01494 722318 - info@busy-living.co.uk
Closing date: 29th February 2012

Title: Level 3 Manager – School Holidays Only / flexible days
Organisation: Busy Living @ Elangeni School, Amersham
Location: Woodside Avenue, Amersham, Bucks, HP6 6EG
Hours: Either 8-1.15pm OR 1-6pm / flexible hours may be available
Qualifications / Level 3 in Playwork or Early Years childcare qualification.
Experience: Playwork or Early Years experience in supporting and creating free play opportunities and managing staff. Must have excellent communication skills with staff and parents/carers. First Aid qualified and other completed core training is necessary for this position.

Responsibilities: The overall management and running of the summer holiday playscheme and liaising with staff and management concerning planning, resourcing and implementing all requirements laid down by Ofsted. The club caters for children aged 4 – 11 years and operates an inclusive practise. This post is for school holiday times only (state)
Completing all planning and ensuring resources are readily available.

Start date: All school holidays, but not the final 2 weeks of the summer holiday and Christmas. Flexible days.

Salary: £10ph
Contact: Linda Walshaw - 01494 722318 - info@busy-living.co.uk
Closing date: 29th February 2012

Title: Playworker
Organisation: Busy Living @ our settings in Amersham & Chalfont St. Peter
Location: Woodside Avenue Amersham Bucks HP6 6EG & Robertswood School, Denham Ln, Chalfont St Peter & St. Josephs School, Priory Rd, Chalfont St Peter
Hours: 2.45-6pm (or as needed)
Qualifications / Level 2 in childcare preferred, although consideration will be given to those with relevant childcare experience.
Experience: Experience in caring for children within the 4-11 year group. Early Years background preferred and it is a requirement to train and learn through this role.

Responsibilities: Working as part of a team planning and implementing activities in a playwork setting. Maintaining registers, policies, communication.
Start date: ASAP
Salary: £3.68-£7.50ph
Contact: Linda Walshaw - 01494 722318 - info@busy-living.co.uk
Closing date: 29th February 2012

MISCELLANEOUS

Title: **Supervisor**
Organisation: Ickford Breakfast Club/After-School Club
Location: Ickford Pre-School, Sheldon Road, Ickford, HP18 9HY
Hours: 7:30am - 9am, and 3:00pm - 6:15pm (hours in Pre-School may also be available) Term-time only. Team meetings and training outside of these hours may be required.
Qualifications / Experience: NVQ 3 in Child Care or Playwork or equivalent. It is imperative that the individual has excellent communication skills and the ability to stimulate and develop the children in the setting and can work as part of a team, planning and implementing activities in setting, maintaining registers and policies.
Responsibilities: Management of staff, hands on working with children in a play environment, light food prep, cleaning and some lifting, liaison with parents and Pre-School manager.
Start date: ASAP
Salary: Dependent on experience
Contact: Helen Harris – 01844 338785 or ickfordpreschool.manager@gmail.com
Closing date: When position is filled

CHILDMINDING

If you are interested in becoming a registered childminder, please telephone the Buckinghamshire Family Information Service (BFIS) on 0845 688 4944 for a free information pack.

TEACHING IN SCHOOLS

If you are interested in becoming a teacher in a school, please visit www.tda.gov.uk in the first instance. Further guidance can be provided by Nigel Currums at Buckinghamshire County Council on 01296 382765 or email ncurrums@buckscc.gov.uk .

Buckinghamshire Adult Learning are looking for qualified tutors and assessors for Early Years and Teaching Assistant qualifications. For further information contact Ann Brocklehurst on 01494 482822 or abrocklehurst@buckscc.gov.uk

Men's Work?

To find out more about Men's Work – Choices in Childcare visit www.mens-work.co.uk or call 0845 604 1765.