



## BUCKINGHAMSHIRE COUNTY COUNCIL

### JOB DESCRIPTION

<u>Job Title :</u>	School Crossing Patroller
<u>Accountable To :</u>	School Crossing Patrol Supervisor
<u>Responsible For :</u>	No other staff responsibilities
<u>Purpose of Post :</u>	To cross children and adults at authorised sites, which have been identified as needing additional safe crossing facilities

### PRINCIPAL DUTIES

1. To cross children and adults safely at an authorised school crossing in accordance with the code of practice
2. To control the children on the pavement who are waiting to cross the road
3. To operate the School Patrol warning lights where appropriate and report any faults in the lights to the School Crossing Patrol Supervisor
4. To notify Road Safety section in advance of any absences from duty
5. To notify the school of any absence and arrange for the Relief Patroller (where appointed) to cover
6. To maintain the required records and submit them to the Road Safety section by the prescribed time
7. To comply with all health and safety guidelines and be aware of the risk assessment for the site and the safe operation of the patrol
8. To participate in termly supervision sessions with the School Crossing Patrol Supervisor.
9. To inform the Supervisor of any circumstances which affect the safe operation of the site
10. To take note of all relevant details of vehicles who disobey the Patrol and with assistance of the supervisor bring this to the notice of the Police (in extreme circumstances be prepared to act as a witness in a court of law)
11. To reinforcing road safety messages and safe crossing behaviour with the children who are crossing the road
12. To attend the annual School Crossing Patroller training session held in the local area

