

Crocodile and Allig8or Trails

Parent Guidelines

1) Routes

- At least two trained adult escorts will accompany children on each route.
- Each Trail route will operate on every agreed day, regardless of weather conditions.
- All Trails will operate to a strict timetable and **WILL NOT** wait for latecomers.
- All children **MUST** be at the appropriate "Croc-Stop" in the morning.
- All children **MUST** be collected from the appropriate "Croc-Stop" on time in the afternoon.

2) Escorts

- All escorts have received enhanced CRB clearance.
- Escorts will be positioned throughout the Trail to carefully supervise the children.
- All escorts will wear the safety tabard and identity card provided whilst escorting children on the Trail.

3) Children

- Children will be expected to carry their own bags, lunch boxes etc.
- Children **MUST** walk in an orderly manner on the pavement away from the kerb.
- Children **MUST** listen to the escorts and obey all instructions given.
- It is expected that children will behave sensibly and considerately **AT ALL TIMES** on the Trail.
- Any child who endangers themselves or others, or who behaves in an unacceptable manner, **WILL NOT** be entitled to use the Trail (Head Teacher, parents and the School Travel Planning Team will be informed of the decision).
- If children miss the Trail in the afternoon they should report the situation to a member of staff.
- To take part children under 8 years of age must have completed Stage One of the Footsteps training scheme.
- No child can take part until the completed Parent Permission and Pupil's Promise form has been received by the coordinator.
- If a child has any physical/medical condition that may affect their participation it **MUST** be noted on the form.
- If necessary, consent should be given and training provided for escorts to administer relevant medication.
- All children that take part in a Trail will be issued with a high visibility safety equipment that **MUST** be worn at **ALL** times.

4) Parental Responsibilities

- Parents **MUST** recognise that they are responsible for their child's behaviour on the entire journey to and from school.
- Parents **MUST** inform an escort when their child will use the Trail and of any change in regular travel patterns.
- If a parent is unable to contact a relevant escort s/he **MUST** notify the Trail coordinator.
- Parents **MUST** ensure that their child understands how the Trail operates and **MUST** stress the need to behave sensibly **AT ALL TIMES**.
- Parents may give permission for their child to be photographed for publicity purposes. This is optional.

5) Ratios

- Please refer to the Ratio Matrix within the Guidelines. These ratios must be adhered to at all times.
- **NO ANIMALS, BICYCLES OR SCOOTERS** are permitted on the Trail Trail.

6) Insurance

- Escorts who follow the Trail guidelines are covered by the County Council's general third party insurance.
- This insurance indemnifies honorary and voluntary staff acting on behalf of the council.
- Children who take part in the Trail are **NOT** covered by the County Council's insurance.
- Insurance for children may be arranged through the school as for other school activities.

A FULL SET OF THE OPERATING GUIDELINES FOR CROCODILE AND ALLIG8OR TRAILS ARE AVAILABLE ON REQUEST FROM THE SCHOOL'S TRAIL CO-ORDINATOR OR FROM THE TRAVEL PLANNING TEAM OF TRANSPORT FOR BUCKINGHAMSHIRE