

**HISTORY OF EP INVOLVEMENT**  
 (to be completed by school/setting)

Name of Child:

Date of Birth:

School/setting:

Date(s)	Action
	Discussion at planning consultation (face to face or phone)
	Staff training delivered
	Child's needs meet EPS criteria/ priorities
	Request for involvement
	Parental consent gained
	Consultation with class teacher/school staff
	Consultation record
	Consultation with parent
	Consultation record
	Consultation with other professionals
	Consultation record
	Individual assessment/interview with CYP
	Consultation record
	Monitoring and review of EP recommendations with the EP
	Consultation record
	Monitoring and review of EP recommendations with the EP
	Consultation record
	Consultation about statutory assessment
	Consultation record
	EP report
	Appendix D
	Consultation for Annual Review
	Consultation record

This history can be used as evidence of EP involvement and included with a school/setting request to the Local Authority for assessment under Section 323 of 1996 Education Act.