



SECTION 3 ···
MOVING UP TO JUNIOR SCHOOL ···
AND OTHER USEFUL INFORMATION ···



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Moving up to Junior School

Children at infant schools usually move up to a junior school, or in some cases to a combined school that admits extra children, at the end of Year 2. However at two faith schools in Aylesbury Vale children can stay at the infant school until the end of Year 4.

Most combined schools (those that admit children from Reception through to Year 6) only admit children into the Reception (Foundation 2) year. There are 28 combined schools in Buckinghamshire who admit additional children into Year 3 and they are listed in the schools directory with an additional admission number. For example the admission number for Brookmead School says

30+10

This means that the school admits 30 children into Reception and 10 extra children into Year 3. The Primary Schools Directory will tell you which schools admit additional children. Many will give priority of admission to children in certain infant schools (these are called 'feeder schools').

You can apply online for a place at any junior school and the 28

combined schools that admit extra children from 1 November 2011. The closing date for online applications is 15 January 2012.

www.buckscc.gov.uk/schooladmission

You can log back in to change your application at any time before the deadline if you would like to. Once you submit your application you will automatically be sent an email, confirming which schools you have applied for.

If you are unable to make an application online your child's infant school has a small supply of paper applications.



If you are unsure if a school has a point of entry into Year 3 you can email us on admissions@buckscc.gov.uk to check.

If you want to apply for a Year 3 place for September at a combined school that does **not** normally admit additional children into Year 3 you have to tell us your preferences using an in-year application. Please see the next page for more information on making an in-year application and our general advice about in-year admissions. The timeline for these is different as any available Y3 places at a school without a point of admission

would not be allocated until after half term in the summer term. You should send a completed in-year application form to us by the end of May 2012. We will then process the application for the start of school in September 2012. Whether you are successful will depend on the availability of places.

In-Year Applications-general information

If you wish to make an in-year application for your child to change school and the reason for changing schools is not as a result of an address move, we would ask you to think very carefully about the reasons for changing your child's school. If for example this is due to problems at your child's current school we would expect you to have tried to resolve these difficulties with the school in the first instance

If you still want to go ahead with trying to move your child you can download an application off our website

www.buckscc.gov.uk/schooladmission this must be signed by the headteacher of your child's current school.

In year applications are processed no more than half a term ahead of you wanting a place. If for example you want a place at a different school

for your child for September 2012 you should send a completed in year application form to us by the end of May 2012. We will then process the application for the start of school in September 2012.

Other useful information

When does my child have to start school?

Most children in Buckinghamshire start school full time in the September following their fourth birthday. If you wish you can ask that your child attends school part time or you can delay them starting until later in the school year.

Legally your child does not have to start school until the beginning of the term after his or her fifth birthday. This is called 'compulsory' school age and they must then go to school full time. It is possible to defer throughout the 'reception' year by agreement with the headteacher as long as your child starts school during that academic year.

If you want to delay admission until your child is of 'compulsory' school age, and this is after the end of the Reception Year, you may have difficulties. This is because by this time your child would have missed their Reception Year and would be going into Year 1. The school will not hold the place open this long and you

would need to reapply and they may no longer have places in Year 1 for your child.

Where can I find information on Nursery Places?

All children are entitled to attend a free part time early education place from the term after their third birthday until they start school.

Choosing the right childcare and early education for your child is an important decision. Childcare can be offered by private, independent and voluntary providers as well as schools. The Buckinghamshire Family Information Service (BFIS) can help you make the right choice and provide information on your entitlement to childcare, how to choose a place and help you to find childcare that suits both you and your children.

Further information on the BFIS is available on our website
www.buckscc.gov.uk

Please remember if you choose a nursery that is attached to a school or that has close links to a school for your child, this will not give you priority admission to the main part of the school unless it is one of the school's rules. This means that you will still need to apply for a place at the school if you want your child to be considered for a place in the

Reception (Foundation 2) class.

Supplementary Forms

Some schools (usually church schools) need extra information that is not collected Online, or on the Common Application Form, so that they can follow their admission rules.

The supplementary form for all the Catholic schools is available on the website, from the school or the admissions team. For Voluntary-Aided Church of England Schools and some Foundation or Academy schools you will need to get a form from the school or you can download a form from our website: **www.buckscc.gov.uk/schooladmission** The supplementary form should be returned direct to the school.

Voluntary Controlled Schools are usually church schools for which the county council is the admission authority. These schools have a church rule and if you wish to make your application under the church rule you have to complete and return the supplementary form on the website or ask the school or the admissions team to send you one . This form must be returned to the Admissions & Transport Team by 15 January 2012.



You can apply online from 1 Nov 2011
www.buckscc.gov.uk

Induction Day

Many Buckinghamshire primary schools will hold an Induction Day for children who have been offered a place. This will be an opportunity for your child to experience a day at their new school and to meet their new teacher before starting in September.

Most junior schools will hold their Induction Day on Tuesday 3 July 2012. If a school has different arrangements, they will let you know in advance. Schools will also arrange a meeting for the parents of new pupils; this will give you the chance to ask any questions you have before your child starts at the school in September.

Many infant and combined schools will hold a variety of school visits for children who are starting school for the first time, such as a series of short visits or a teddy bears picnic. Schools will also arrange a meeting for the parents of new pupils; this will give you the chance to ask any questions you have before your child starts at the school in September.

Your child can only attend the Induction Day at the school where we have offered them a place. They cannot attend a school where you are hoping to be allocated a place in the future.

If you have not yet accepted the offer of school place for your child, they must stay at their current school or nursery on the Induction Day.

Useful information

School term dates

You can find information about the term dates for Buckinghamshire schools on our website:

www.buckscc.gov.uk/schooladmission

However, every year there are a number of training days for teachers and each school decides when these will be. For this reason, it is very important that you check with your child's school when their first day will be. The web site addresses for all Buckinghamshire schools are in our Secondary Schools Directory which is available online at:

www.buckscc.gov.uk/schooladmission

You will be able to link directly to a school's web site from the Directory.



Have you checked when your child's first day at their new primary school will be?

School uniform

Each school decides on its school uniform and school uniform policy.

The uniform that a school chooses should be widely available in high street shops, other retail outlets and online, rather than just one expensive supplier. Schools should make sure that no family feels they cannot apply for a school place because the uniform costs are too high. You can read about a school's uniform in their prospectus or on their website.

If you have difficulty in buying a uniform for your child, their school may be able to help. Unfortunately, we are not able to offer grants or vouchers for school uniforms.

School meals

Some of our primary schools offer meals at lunchtime. Some may also provide breakfast service. You can find more information about the meals offered from your child's school by checking the school's website, prospectus or call them direct.

Some children may be entitled to free school lunches. This is currently the case if you, the child's parent, receive any of the following:

- Incapacity Benefit
- Income Based Job Seekers Allowance
- Income related Employment & Support Allowance (ESA)
- Child Tax Credit if you have an income of less than £16,190. This does not apply if you are also entitled to Working Tax Credit (regardless of income)
- Financial support from the National Asylum Support Service (NASS)
- Guarantee Element of State Pension Credit.

If you think you may be entitled to claim free school meals for your child, speak to their primary school and ask them for an application form. You will be asked to provide up to date information to show that you do receive one of the benefits listed above.



If your child is entitled to free school meals, they may also be entitled to help with Home to School Transport.

Contributions to school funds and school trips

There is no charge or cost for the admission of a child to any LA school or academy and any donations and contributions to school funds are voluntary.

School Governors

Each school has a governing body which usually includes the headteacher.

The main responsibility of the Governing Body is to provide strategic management for the school. They will set aims and objectives for the school to enable it to achieve high standards of education and achievement. Governors will also be involved in staffing matters, setting the school's budget, monitoring health and safety and making sure that the school has a broad and balanced curriculum.

If you are interested in becoming a school governor, then please email govsupp@buckscc.gov.uk or call the Governors Support Team on 01296 383180.

Feedback

We hope you have found the Guide and Directory helpful as you have prepared for your child to start school or move up to junior school.

We are always looking to improve communication with parents, so if you have any suggestions please email us at admissions@buckscc.gov.uk or send us a letter. Our address is on page 3.



Remember - if you don't have access to a computer, you can ask us to send you by post, a copy of any of the documents we mention.

The information in the Guide and Primary Schools Directory is very useful and it is important that you read them both throughout the process. They contain information that will be helpful to you; right up until your child moves to primary school in September 2012.

Most importantly, you need to apply for a primary school place for your child by 15 January 2012. You can apply online or by filling in a paper application form if you do not have internet access. If you do not make an application then your child will not be offered a school place.

If you are not able to read the Guide and Directory in English then please ask an English speaking friend to contact the Admissions & Transport Team on 01296 383250. We will either send you a translated summary or will help you by arranging for an interpreter to assist you.

If you, or someone you know, is visually impaired please contact us on 01296 383250 to receive this publication in an alternative format.

OKŁADKA

Informacje zawarte w Przewodniku i Spisie Szkół Podstawowych są bardzo pomocne i ważne jest abyście Państwo zapoznali się z nimi w trakcie trwania całego procesu. Informacje te mogą okazać się bardzo pomocne, do samego momentu kiedy Państwa dziecko rozpocznie naukę w szkole podstawowej we wrześniu 2012,

Co najważniejsze musicie Państwo złożyć podanie o miejsce w szkole podstawowej dla swojego dziecka do 15 stycznia 2012. Podanie można złożyć za pośrednictwem internetu lub, w przypadku braku dostępu do internetu, można również wypełnić podanie na papierze. W przypadku niezłożenia podania do szkoły, dziecku nie zostanie przyznane miejsce w szkole.

Jeżeli nie jesteście Państwo w stanie przeczytać Przewodnika i Listy szkół po angielsku, należy poprosić mówiącą po angielsku znajomą osobę o skontaktowanie się z Oddziałem ds. Przyjęć i Transportu (Admissions & Transport Team) pod numerem tel. 01296 383250. Otrzymacie Państwo przetłumaczone streszczenie publikowanych materiałów lub zapewnimy Państwu pomoc tłumacza.

Osoby z upośledzeniem wzroku mogą otrzymać kopię tej publikacji w innym formacie dzwoniąc pod numer 1296 383250.

بچے والا پرونی صفحہ

پرائمری سکولوں کیلئے ڈائریکٹری اور رہنمائی میں درج معلومات بہت کارآمد ہیں، لہذا یہ ضروری ہے کہ آپ کارروائی کے دوران ان دونوں کا مطالعہ کریں۔ ان میں آپ کیلئے مددگار معلومات موجود ہیں، اس وقت تک کیلئے کہ جب آپ کا بچہ ستمبر 2012 میں پرائمری سکول میں منتقل ہو جائے گا۔

سب سے اہم بات یہ ہے کہ 15 جنوری 2012 تک آپ کو اپنے بچے کیلئے ایک پرائمری سکول میں جگہ حاصل کرنے کی غرض سے درخواست دینے کی ضرورت ہے۔ آپ یہ درخواست آن لائن دے سکتے ہیں۔ انٹرنیٹ تک رسائی نہ ہونے کی صورت میں آپ کاغذ کا درخواستی فارم مکمل کر سکتے ہیں۔ درخواست نہ دینے کی صورت میں آپ کے بچے کو سکول میں جگہ کی پیشکش نہیں کی جائے گی۔

اگر آپ رہنمائی یا ڈائریکٹری انگریزی زبان میں نہیں پڑھ سکتے ہیں تو برائے مہربانی اپنے کسی انگریزی بولنے والے دوست سے کہیں کہ وہ ایڈمشن اینڈ ٹرانسپورٹ ٹیم کے ساتھ 01296 383250 پر رابطہ کریں۔ ہم یا تو آپ کو ترجمہ کی صورت میں خلاصہ بھیجیں گے پھر آپ کی مدد کیلئے ایک ترجمان کا اہتمام کریں گے۔

اگر آپ کی یا آپ کے کسی جاننے والے کی نظر مستقل طور پر کمزور ہو تو یہ اشاعت کسی دیگر طریقہ سے حاصل کرنے کیلئے 01296 383250 پر ہم سے رابطہ کریں۔

Gujarati

આ માર્ગદર્શિકા તથા પ્રાથમિક શાળાઓની ડિરેક્ટરીમાં આપેલ માહિતી ખૂબ ઉપયોગી છે અને તે અગત્યનું છે કે તમે આ બંનેને આ સંપુર્ણ પ્રક્રિયા દરમ્યાન વાંચો. તેમાં તમને તમારું બાળક સપ્ટેમ્બર 2012 માં પ્રાથમિક શાળામાં જાય ત્યાં સુધી મદદરૂપ થાય તેવી માહિતી છે.

પાસ અગત્યનું એ છે કે તમારે તમારા બાળક માટે પ્રાથમિક શાળામાં જગ્યા માટે 15 જાન્યુઆરી 2012 સુધી માં અરજી કરવી પડશે. તમે આ અરજી ઓનલાઈન કરી શકો છો અથવા તો જો તમારી પાસે ઈન્ટરનેટની સગવડ ન હોય તો ફોર્મ ભરીને અરજી કરી શકો છો. જો તમે અરજી નહીં કરો તો તમારા બાળકને શાળામાં જગ્યા નહીં અપાય.

તમે જો આ અંગ્રેજીમાં આપેલ માર્ગદર્શિકા તથા પ્રાથમિક શાળાઓની ડિરેક્ટરી વાંચી ન શકતા હોવ તો કોઈ અંગ્રેજી બોલતા મિત્રને એડમીશન્સ અને ટ્રાન્સપોર્ટ ટીમનો 01296 383250 ઉપર સંપર્ક કરવાનું કહો. અમે તમને સમીક્ષા નું ભાષાંતર મોકલશું અથવા તમારી સહાયતા માટે દુભાષિયાની વ્યવસ્થા કરીને મદદ કરીશું.

જો તમને અથવા તમારા કોઈ ઓળખીતાને કમજોર દ્રષ્ટિ હોય તો મહેરબાની કરીને આ પ્રકાશનને જુદી રીતની રચનામાં મેળવવા માટે અમારો 01296 383250 ઉપર સંપર્ક કરો.

