



Buckinghamshire County Council

Head of Planning, Environment and Development Service
Graham Winwright

TEMPORARY TRAFFIC REGULATION ORDER APPLICATION FORM FOR PUBLIC RIGHTS OF WAY

PART A

YOUR REF:

Please read the guidance notes overleaf before completing the form. A sample completed form is included below.

Please complete all sections – your application form may be returned if you do not comply with all requirements listed overleaf.

1. NAME AND NUMBER OF PUBLIC RIGHT OF WAY...

TOWN/PARISH...

.....

If only a section of the route is to be affected, give relevant junctions/distances in metres

.....

2. TYPE OF TEMPORARY TRAFFIC RESTRICTION REQUIRED, please tick

Footpath/bridleway

Byway

Restricted Byway

3. PERIOD FOR WHICH ORDER IS SOUGHT from..... to

..... months

4. ALTERNATIVE ROUTE FOR AFFECTED USERS

Agreed with Rights of Way Officer

Describe alternative route. Please use compass directions, giving distances in metres, and highlight route on accompanying map.

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5. REASON FOR ORDER (Full Description)

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.....
.....

6. CONFIRM THAT SIGNING FOR ALTERNATIVE ROUTE HAS BEEN ARRANGED

(If not arranged, please give explanation.)

7. WILL A SEPARATE PRESS RELEASE BE PROVIDED TO BCC COMMUNICATIONS DEPT?

8. APPLICANTS FULL NAME AND COMPANY ADDRESS ...

.....

.....

Cost Code (internal candidates) Charity number.....

Signed NamePosition

Telephone No:Fax no:.....Date

Email Address:

BUCKINGHAMSHIRE COUNTY COUNCIL

PLANNING & ENVIRONMENT SERVICE

APPLICATION FOR TEMPORARY TRAFFIC REGULATION ORDER

This form is for use by applicants seeking a Temporary Traffic Regulation Order (TRO) under the Road Traffic Regulation Act 1984, Section 14, affecting any public highway (whether road, footpath, cycleway, bridleway, etc) in Buckinghamshire, where a closure or restriction is in order to effect works on, within or adjoining the highway, or is necessary in the interests of public safety because of such works or other circumstances.

Notice

For all temporary TROs including special events we require a minimum of three months' notice to enable an Order and Notice to be issued. The cost for this is £1,390.

If this period of notice is not received, the authority may require the works or event in question to be deferred. It is important that the closure period is adequate to cater for any possible contingency. An extension cannot be guaranteed. The maximum period that the highway or right of way is expected to be closed must be indicated, and will be advertised within any publicity given by the authority. Please note that the maximum possible duration of an Order for a Highway is 18 months, 6 months for a Public Footpath/Bridleway. At the end of this period, an application for an extension of the TRO may be submitted to the Secretary of State, which may incur further costs.

Type of Order: An Order or Notice temporarily prohibiting through vehicular traffic from using a highway has the effect of closing the highway in question, but normally protects pedestrian use and rights of access to properties along the affected highway. Applicants will be required to ensure that such access is possible at all times, or, if this is not possible, to ensure that alternative arrangements are made which are satisfactory to all affected parties. Similar arrangements exist in relation to the closure of footpaths, etc where Orders or Notices prevent pedestrians, cyclists or horse-riders from using a particular route. In the case of requests for an Order affecting a non-vehicular route, it will be assumed that the complete closure of the right of way is sought, unless otherwise stated. In the event that parking restrictions are required within the Wycombe Special Parking Area, Parking Services should be approached in the first instance.

Alterations and Extensions of Time: Should circumstances necessitate the extension of an Order or Notice already made or material changes to an Order, notice of which has already been advertised, application should be made in letter form together with any additional payment towards any expenses which will be incurred by the authority.

Signing: Applicants will be required to ensure that all necessary signing requirements are met during the period of operation of any measure, and must submit their proposals to this end, for the approval of the authority no less than two weeks before the requested effective date of the Order or Notice. They will also be required to arrange for information boards showing who is responsible for the works, their proposed start date and anticipated duration, to be erected at either end of the affected length of road or right of way, at least two weeks prior to work beginning.

Application: Applicants should complete all details within Part A of the form overleaf. The form should then be submitted, together with:-

- a) a plan indicating clearly the affected section of road or right of way and the alternative route(s);
- b) a cheque for £1,390 made payable to Buckinghamshire County Council. BCC waives these fees for registered charities, on condition that the registered charity number is clearly marked on correspondence:

Except in very extenuating circumstances, no Order will be processed unless the above requirements are fulfilled.

Please return your completed application form to:

Temporary Traffic Regulation Order Officer, Rights of Way and Access Group, Planning, Environment and Development Service, Buckinghamshire County Council, County Hall, Aylesbury HP20 1UY - Tel: (01296) 382171 or Fax: (01296) 382978

Sample Completed Form

PART A

YOUR REF:

Please read the guidance notes overleaf before completing the form.

Please complete all sections – your application form may be returned if you do not comply with all requirements listed overleaf.

1. NAME AND NUMBER OF PUBLIC RIGHT OF WAY... **Public Footpath No.22**

TOWN/PARISH... **Grendon Underwood**

If only a section of the route is to be affected, give relevant junctions/distances in metres... **From a point approximately 57 metres east of the junction with Public Footpath No.17 to a point approximately 95 metres north west of Junction with Public Footpath No.17**.....

2. TYPE OF TEMPORARY TRAFFIC RESTRICTION REQUIRED, please tick

Footpath/bridleway

Byway

Restricted Byway

3. PERIOD FOR WHICH ORDER IS SOUGHT from... **4 August 2008**..... to **4th February 2009**.....
..... **6**..months...

4. ALTERNATIVE ROUTE FOR AFFECTED USERS

Agreed with Rights of Way Officer

Describe alternative route. Please use compass directions, giving distances in metres, and highlight route on accompanying map.

From a point approximately 57 metres to the east of the junction with Public footpath No.17 Grendon Underwood, in a north northwest direction for a distance of approx. 86metres, then in a north northeast direction for approximately 30 metres following Public Footpath No.17 Grendon Underwood, then in a north westerly direction for approx. 50 metres, then in a south westerly direction for approx. 80 metres to connect with Public Footpath no.22 Grendon Underwood at a point approximately 95 metres north west of the junction with Public footpath No.17 Grendon Underwood.

5. REASON FOR ORDER (Full Description) **To allow for works to proceed in connection with approved development.**.....

6. CONFIRM THAT SIGNING FOR ALTERNATIVE ROUTE HAS BEEN ARRANGED

(If not arranged, please give explanation.)

7. WILL A SEPARATE PRESS RELEASE BE PROVIDED TO BCC COMMUNICATIONS DEPT? **No**

8. APPLICANTS FULL NAME AND COMPANY ADDRESS ...

Somewhere Ltd, Some Street, Somewhere XX1 1ZZ

Cost Code (internal candidates)

Charity number.....Signed ... **A N Other**

Name: **Andrew Nigel Other**.....Position: **Project Officer**

Telephone No.: **01296 123456**.....Fax no.: **01296 456789**.....Date ... **28.10.2008**.....

Email Address: **another@somewhere.co.uk**.....